

**Steve Atkinson** MA(Oxon) MBA FIoD FRSA  
Chief Executive

Date: 25 July 2014



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**To: Members of the Finance, Audit & Performance  
Committee**

Miss DM Taylor (Chairman)  
Mr JS Moore (Vice-Chairman)  
Mr PR Batty  
Mrs R Camamile

Mr PAS Hall  
Mr R Mayne  
Mr K Morrell

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the De Montfort Suite - Hub on **MONDAY, 4 AUGUST 2014** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

## FINANCE, AUDIT & PERFORMANCE COMMITTEE - 4 AUGUST 2014

### A G E N D A

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)  
To confirm the minutes of the meeting of the Finance Audit & Performance Committee held on 23 June 2014.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**
5. QUESTIONS  
To hear any questions in accordance with Council Procedure Rule 10.
6. FEES & CHARGES - AUDIT REPORT (Pages 5 - 24)  
Report of Internal Audit.
7. OUTTURN (To Follow)  
Report of the Deputy Chief Executive (Corporate Direction).
8. SUNDRY DEBTS - QUARTER 1 (Pages 25 - 28)  
Report of the Deputy Chief Executive (Corporate Direction).
9. TREASURY MANAGEMENT (Pages 29 - 36)  
Report of the Deputy Chief Executive (Corporate Direction).
10. BUSINESS RATES AND POOLING UPDATE (Pages 37 - 40)  
Report of the Deputy Chief Executive (Corporate Direction).
11. FINANCE, AUDIT & PERFORMANCE SERVICE REVIEW - PLANNING (Pages 41 - 46)  
Report of the Deputy Chief Executive (Community Direction).
12. HOMELESS TEMPORARY ACCOMMODATION (Pages 47 - 54)  
Report of the Deputy Chief Executive (Community Direction).
13. WORK PROGRAMME (Pages 55 - 56)
14. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY